

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, APRIL 18, 2018**

**7:00 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

**AUTHORIZING EXECUTIVE SESSION**  
**Date: April 18, 2018**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

### **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MARCH**

<b>Senior Class</b>	<b>Junior Class</b>	<b>Sophomore Class</b>
Alexander Hart Jaqueline Ventura-Perez	Gabrielle Campise Jesuan Rivera	Ashley Applegate Patrick Driscoll
<b>Freshman Class</b>	<b>Grade Eight</b>	<b>Grade Seven</b>
Michael Camm Gianni Ruiz	Charlotte Coker Emily McCauley	Emily Burgo Victoria Lopez

### **STUDENT RECOGNITION**

**ALL-SOUTH JERSEY ORCHESTRA**

Owen Strong

**ALL-SOUTH JERSEY JUNIOR HIGH BAND**

Skyler Keyek  
Isla Bartholomew

Brian Libby  
Natalie Weaver

Ethan Davis

**REPORT:** Student Council Representative: Bailie Rizzo  
Brandon McNeely

**RECESS:**

**APPROVAL OF BOARD MINUTES:**

- 1. Motion to approve the following minutes: March 28, 2018 Public Session:

**PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**OPERATIONS:** Chairperson: Mrs. Cox – Committee Members: Mrs. Osinski, Mrs. Chiaradia, Mrs. Davis, Alternate: Mr. Whitman

- 1. Motion to approve bills payable for April 30, 2018 in the amount of \$590,420.30, when certified.
- 2. Motion to approve the following use of facilities requests:

**AHS Little League/Basketball Courts-**Audubon Little League, Cow Chip Bingo September 8, 2018, rain date - September 15, 2018 from 12pm – 6 pm. Contact: John Perozzi

**AHS All Purpose Room/PE Locker Room –** Impulse Wrestling Club April 18, 2018 – April 18, 2019 from 7pm to 9pm. Seasonal schedule will be given to Athletic Director. Contact Kyle Muckley

**AHS Front Lawn-** New Covenant Community Church, Annual Freedom Celebration, Sunday, May 27, 2018 from 8 am – 2 pm. Contact: Pastor John Young

- 3. Motion to approve granting authorization to the interim superintendent to offer any necessary employment contracts for the 2017-18 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

- **INFORMATION:** **Haviland Avenue School**  
March 15, 2018 Fire Drill  
March 23, 2018 Lockdown Drill  
**Mansion Avenue School:**  
March 26, 2018 Fire Drill

March 28, 2018                      Lockout Drill

**Audubon High School:**

March 14, 2018                      Lockout Drill

March 27, 2018                      Fire Drill

**EDUCATION: Chairperson: Mr. Blumenstein, Committee Members: Mrs. Osinski, Ms. Schiavo. Mrs. Chiaradia, Alternate: Mr. Simpson**

1. Motion to approve the following field trip requests for the 2017-2018 school year:

**4/23/18 HS:** Ms. Graham, one chaperones and 10 students to the high school. Purpose: Wellness Day facilitated by the Lourdes Wellness program. Follow-up to initial training, reward for hard work and commitment to program. Departure: 9:30 am. Return: 1:30 pm. Lourdes will conduct this training in the high school. **Total Cost: \$-0-**

**5/7/18 HS:** Mr. Cosenza, Matt Webb and 12 students to the Constitution Center. Purpose: Educate Civics Club members on Constitution. Departure: 8:45 am. Return: 2:30 pm. School bus. **Total Cost: \$175.52 (Paid by Students)**

**5/29/18 HAS:** Second grade teachers, three staff member chaperones, and 99 students to Vineland Veterans Memorial Home. Purpose: To participate in collaborative conversations with diverse partners and explore cultural events. To provide students with an experience to recount appropriate facts and relevant details. Departure: 9:30 am. Return: 2:00 pm. Holcomb buses. **Total Cost: \$600.00 (Paid by Students and Veterans)**

**6/1/18 HAS:** Dr. Slowik, five chaperones and 100 students to MAS. Purpose: Second grade students to MAS in preparation for third grade. Departure: 8:45 am. Return: 11:00 am. School bus. **Total Cost: \$70.45 (Paid by ABOE)**

**6/1/18 MAS:** Ms. Busarello, Ms. Fox, Ms. Rehn, Ms. Meehan, seven chaperones and 89 students to the high school. Purpose: Moving up day for 6<sup>th</sup> grade students. Departure: 9:00 am. Return: 11:15 am. School buses needed if raining, otherwise, walking. **Total cost if buses are needed: \$70.12 (Paid by ABOE)**

**6/14/18 MAS:** Third and fourth grade teachers, one additional chaperone and 186 students to Audubon High School. Purpose: Fun for end of year. Departure: 8:45 am. Return: 12:30 pm. School buses only if raining. **Total Cost: \$216.14 (Paid by ABOE)**

**6/15/18 HS:** Sixth Grade Teachers, and 89 students to the high school. Purpose: Promotion practice for 6<sup>th</sup> grade. Departure: 9:15 am. Return: 11:15 am. School bus need for rain, otherwise, walking. **Total Cost if bus is needed: \$63.79. (Paid by ABOE)**

**6/18/18 HS:** Project Graduation Committee, seven chaperones, and 159 students to Dave & Busters. Purpose: Project Graduation. Departure: 9:00 pm. Return: 3:00 am. School buses. **Total Cost: \$548.34 (Paid by Project Graduation Committee)**

**6/18/18 MAS:** Ms. Beebe, Ms. Battista, Ms. Kirby, Ms. Skala and five chaperones to Audubon Public Library. Purpose: Introduce the students to all the resources and programs available in an effort to get students excited to read during the summer. Departure: 9:00 am. Return: 12:00 pm. Walking. **Total Cost: \$-0-**

**6/19/18 MAS:** Fifth and sixth grade teachers, one additional chaperone and 194 students to Audubon High School. Purpose: Fun for end of year. Departure: 8:45 am. Return: 12:30 pm. School buses only if raining. **Total Cost: \$216.14 (Paid by ABOE)**

**FIELD TRIP MODIFICATION:**

**5/17/18 HAS:** Kindergarten teachers, six chaperones, and 88 students to the Philadelphia Zoo. Purpose: To visit the zoo to see the animals in their habitat. Departure: 8:45 am. Return: 2:00 pm. School bus and Holcomb Bus. **Total Cost: \$590.13 (Paid by Students)**

**Number of Chaperones from six to sixteen**

**DATE CHANGE:**

**From 4/17/18 to 4/30/18 MAS:** Ms. Moore, seven chaperones, 65 students to the Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school and junior high bands in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School buses. **Total Cost: \$339.12 (Paid by ABOE)**

**DATE CORRECTION:**

**From 5/3/18 to 5/31/18 HS:** Ms. Georgel, two chaperones and 35 students to the Alliance Francaise de Philadelphia Trolley Tour & Le Cafe Creperie, Philadelphia. Purpose: To discover all French Culture present in Philadelphia, to experience authentic French Crepes for lunch. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$171.28 (Paid by Students)**

2. Motion to approve the 2019 Senior Class Trip to Walt Disney World, Florida on April 8, 2019 through April 12, 2019 at a per student cost of \$1440.00 which includes the transportation and a senior class trip t-shirt for each student.
3. Motion to approve the following 2018 Special Education Extended School Year Program and staffing needs, funded through the IDEA Grant for classified students.

**Program Details:**

Preschool Extended School Year Program:

16 days: July 9 – August 2, 2018, Monday – Thursday

Enrolled students attend 16 days and receive educational intervention and related services as indicated in their IEPs.

Two sessions are run per day, with each session at 2.5 hours.

Elementary Extended School Year Program:

16 days: July 9 – August 2, 2018, Monday – Thursday

Enrolled students attend 16 days and emphasis is placed on ELA and Math. Related services are provided as indicated in their IEPs.

Grades K-2 and 3-6 run simultaneous sessions, with each session at 2.5 hours.

**Staffing Needs:**

Preschool Disabled ESY Teacher - one position

16 days x 5.5 hours/day at contractual rate (currently \$40/hour x 16 days=\$3,520)

Preschool Disabled ESY Classroom Aide - one position

16 days x 5.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$1,056)

Preschool Disabled ESY 1:1 Aide- one position

16 days x 5.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$1,056)

Elementary Special Ed Teacher (Grades K-2 ESY) - one position

16 days x 3 hours/day at contractual rate (currently \$40/hour x 16 days=\$1,920)

Elementary Special Ed Teacher (Grades 3-6 ESY) - one position

16 days x 3 hours/day at contractual rate (currently \$40/hour x 16 days=\$1,920)

Elementary Summer School Classroom Aide (Grades K-2 ESY) - one position

16 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$480)

Elementary Summer School Classroom Aide (Grades 3-6 ESY) - one position

16 days x 2.5 hours/day at contractual rate (currently \$12/hour x 16 days=\$480)

Preschool and/or Elementary Substitute Special Ed Teacher – one position at contractual rate (currently \$40/hour)

Preschool and/or Elementary Substitute Classroom Aide – one position at contractual rate (currently \$40/hour)

Speech Language Specialist as needed for IEP based services at per diem rate

Occupational Therapist as needed for IEP based services at per diem rate

Physical Therapist as needed for IEP based services at per diem rate

4. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
01699	Extend home instruction through May 5, 2018
42679	Renew home instruction effective retroactive to April 5, 2018 through May 5, 2018
75083	Renew home instruction effective retroactive to February 10, 2018 through March 10, 2018; March 10, 2018 through April 10, 2018; April 10, 2018 through May 10, 2018
01644	Extend home instruction effective retroactive to March 13, 2018 through April 13, 2018
01691	Effective June 1, 2018 through June 18, 2018

5. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 2018 meeting of the Board of Education.
6. Motion to approve membership in the New Jersey State Interscholastic Athletic Association for the 2018-2019 school year at a cost of \$2150.00.
7. Motion to approve a modification to the original approval of the 2018 Summer Committees

**Original Approval (3/28/18, Education Item #6, Curriculum Revision):**

Fundamentals of High School Math

Two teachers per curriculum guide

To be paid at the AEA contractual rate of \$300.00 per curriculum

**Modified Approval:**

**Curriculum Writing**

Fundamentals of High School Math I

To be paid at the AEA contractual rate of \$600 per curriculum

8. Motion to approve the 2018-2019 District Calendar.

**HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Ms. Brown, Mr. Whitman, Alternate: Mr. Ryan**

1. + Motion to accept, with best wishes, the letter of resignation with the intent to retire from Duane Trowbridge, high school music teacher, effective July 1, 2018.
2. + Motion to accept, with best wishes, the letter of resignation from Nikole Zane, part time classroom aide at Mansion Avenue School effective April 20, 2018.
3. + Motion to approve the request from Claudia Kirby to invoke the Family Medical Leave Act on an intermittent basis effective retroactive to April 12, 2018 through June 20, 2018 or the last day for teachers.

4. + Motion to approve a request for a maternity leave of absence from Shannon Horan, elementary teacher at Mansion Avenue School, effective May 29, 2018 through June 20, 2018 or the last day for teachers, as listed:

Paid Leave of Absence: Sick Days Effective: May 29, 2018 through June 15, 2018 (1/2 day)  
 Personal Days Effective: June 15, 2018 (1/2 day) and June 18, 2018  
 Unpaid Leave Effective: June 19-20, 2018

5. + Motion to approve a request for a maternity leave of absence from Janine Masciantonio, classroom aide at Mansion Avenue School, effective May 25, 2018 through December 31, 2018, as listed:

Paid Leave of Absence: Sick Days Effective: May 25, 2018 through June 19, 2018  
 Unpaid Leave of Absence: Effective: September 6, 2018 through December 31, 2018  
 Federal Family Medical Leave Act: Effective: May 25, 2018 through June 30, 2018  
 NJ Family Leave Act for the purpose of childrearing: Effective: September 6, 2018 through November 29, 2018

6. Motion to approve the following 2018 summer employment requests for the athletic department:

Lillian Mierkowski 85 hours Hourly rate as determined by the AEA Negotiated Agreement  
 Effective July 2, 2018 through August 31, 2018

Scott LaPayover 30 hours Non-Instructional rate as determined by the AEA Negotiated Agreement - Effective July 2, 2018 through August 31, 2018

7. Motion to approve the following extracurricular contracts at the high school for the 2018-2019 school year with compensation as per the negotiated agreement: \*Pending completion of all district and state requirements.

NAME	POSITION
Dan Rowan	Academic Challenge Advisor
Marie Bonvetti	Grade 7 – Advisor
Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti ( $\frac{3}{4}$ )	Grade 12 – Advisor
Amy Bulskis ( $\frac{1}{4}$ )	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
*Joshua Wallowitch	Band – Marching Band
*Joshua Wallowitch	Band – Summer Band
*Jacqueline Wallowitch	Band Assistant/Marching
Kevin Arechavala	Band Assistant/Front
Matt Webb	Chess Club Advisor
Alvina LaCasse (Split Contracts TBD)	Detention Proctor
Laurie Georgel (Split Contracts TBD)	Detention Proctor
Catherine Gidjunis (Split Contracts TBD)	Detention Proctor
Sharon Selby (Split Contracts TBD)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
Dawn Ewing ( $\frac{1}{2}$ )	Graduation
Nancy Wolgamot ( $\frac{1}{2}$ )	Graduation
Eileen Willis	Interact Club Advisor
Julia Pounds	Jr. High Graduation
Mike Stubbs	Jr. High Yearbook
Teresa D'Aprile	National Honor Society
Marie Bonvetti	National Junior Honor Society
Matt Harter	One Act Play
Andrea Zuczek	One Act Play
Dennis Bantle	Stockroom
Angela DiFilippo	Student Council Advisor

Janelle Mueller (½)	S.T.A.R.S.
Nicole Szymanski (½)	S.T.A.R.S.
Michael Stubbs	Yearbook Editor
Wendy VanFossen	Yearbook/Business
Wendy VanFossen	Peer to Peer
Marie Bonvetti	Peer to Peer
Jenna Kuerzi	Play Director
Debbie Waite	Play Producer

**SATURDAY DETENTION PROCTORS:**

Mike Tiedeken                      Ashley McGuire                      Amy Bulskis  
 Nicole Szymanski                      Julia Pounds

8. Motion to approve the following as district substitutes/home instruction tutors for the 2017-2018 school year, on an emergent basis, pending completion of all district and state requirements.

Fanourios Seindanis                      Substitute Teacher                      Certified Teacher  
 Nikole Zane                      Substitute Teacher                      Substitute Certificate  
 Diane Kaufman                      Substitute Cafeteria Aide                      Substitute Certificate

9. Motion to approve the following staff members for summer hours in preparation for building level RTI planning including cycle planning, prep for all meetings, research, provide training, academic support planning and scheduling, prep for literacy activities for the 2018-2019 school year.

Jane Byrne                      Lisa McGilloway

Up to 50 hours each at the AEA contractual non-instructional rate of \$30.00 per hour.

**REPORTS:**

1. HIB District Report

<b>BULLYING INCIDENTS REPORT</b>			
<b>SCHOOL</b>	<b>Confirmed HIB</b>	<b>Non-HIB</b>	<b>Total</b>
HS	0	0	0
HAS	0	0	0
MAS #4533 #4564	0	2	2

2. Superintendent’s Report
3. Program Representatives:
- A. CCESC Rep. Rotation: **Ms. Brown**  
 B. CCSBA Rep. Rotation: **Mr. Blumenstein**  
 C. AEF Representative: **Mr. Whitman**
4. Board Member Comments

**PUBLIC PARTICIPATION:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.



**PRIVATE:** (If Necessary)

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Reconvene at approximately \_\_\_\_\_ pm.

***No Action Will Be Taken***

**ADJOURNMENT**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.